

NJDAA Board Meeting Minutes

Monday, December 3, 2018 8:00 PM -9:30 PM Virtual – via Canvas

Meeting called to order at 8:09 pm

- President Edwards provided greetings and welcomed participants and all new attendees.

Gratitude was expressed to Theresa Lennon for presenting a complimentary 1 credit CE course entitled “Dental Assisting in the 21st Century” prior to the Board meeting from 7-8 pm

Appreciation extended to Theresa Lennon and Tracy Marsh for establishing the NJDAA site on Canvas and for providing support to members to access the course and meeting with assistance from Lois D’Apuzzo.

The Greater NY Dental Meeting was held November 24-28, 2018 at the Jacob Javits Center, NYC. Cathleen Edwards represented NJ at the ADAA booth on Tuesday and Wednesday with support from Missy Mack. NY provided support Saturday and Sunday and PA represented the 2nd District on Monday. ADAA President Jan De Bell also provided support coverage.

NJDAA Delegates report from the 2018 Virtual ADAA Annual Session is on file as submitted by President Edwards and Carolyn Breen.

Teresa Lennon procured a member list from ADAA for communication of NJDAA events to NJDAA members. President Edwards has also obtained a listing of NJ DANB certificants.

- Treasurer’s report was presented by Kim McMahon. It was noted that the NJDAA Webmaster, Mr. Roy Childers, voluntarily reduced the monthly service fee. Gratitude was extended to Mr. Childers

- Legislative update - Kim McMahon
Bill 2464S proposed for DA on NJ state BOD. An explanation of the proposed bill was provided and discussion ensued regarding status of the proposal. Tracy Marsh is assisting by contacting associates for clarification regarding status of placing the proposed bill on the agenda of the senate committee.
- Annual Session will be held May 4, 2019 – proposed location was approved for Holiday Inn, Clark, NJ. Full information will be posted on the NJDAA website.
- The slate of officers proposed for remainder of 2018-19 NJDAA year (May 4, 2019) was confirmed and is on file at ADAA and posted on the NJDAA website. A position remains open for the Southern representative to the NJDAA Board. Gratitude was extended to Gretchen Wilhelm for temporarily acting as the liaison
- Meeting dates identified for 2019 include Monday, February 4, 7:00 pm- 8:00 pm via Canvas, March 4, 7-8 PM, complimentary 1 CEU in honor of DA Recognition week (topic and speaker TBA) followed by Board meeting 8-9PM with Annual Session Saturday May 4, 2019.
- Consensus of participants was to continue meetings via Canvas with technological support from Theresa Lennon & Tracy Marsh
- NJ activities for DA Recognition week March 3-9, 2019 include a complimentary CE course for NJDAA members at Dental Studies Institute in Fairfield NJ -Topic and speaker to be determined and 1 CEU prior to March 4, 2019 Board meeting for all NJDAA members
- Facebook page to be developed along with other social media platforms such as snap chat, twitter and instagram.
Gratitude was extended to Azahnae Abdussalaam along with Elyse Sullivan and Danielle Taylor for assuming the role of developing social media for NJDAA
- E mail distribution list developed of all NJDAA members for communication of events and information – Theresa Lennon from ADAA and Cathleen Edwards from DANB

- Outreach being planned to dental assisting programs and educators to reinvigorate Educators' Council. A Chair for the Council is needed. Carolyn Breen to act as Interim.
- The first Board meeting via Canvas was successful. All agreed to maintain the format. Theresa Lennon will "troubleshoot" issues to ensure all participants can access the virtual meeting.
- Website liaison – Krystina Fischer reported that she has been working with NJDAA Webmaster to update the site and post new information. A specific format for postings of documents has been circulated
- The schedule for Annual Session (AS) has been revised to identify a speaker for "coffee talk". Ms Tara Larkin will present. Tracy Marsh will speak after lunch so as not to interrupt the presentation. The business meeting and installation of officers will occur during lunch. The time schedule was slightly altered to accommodate changes. The new proposed AS schedule reflecting the changes will be posted to Canvas and to the NJDAA website
- Discussion ensued regarding vendor donations to support AS. Multiple members offered to reach out to contacts for support.

Meeting adjourned 8:27 PM

Next meeting via Canvas - Monday February 4, 2019

7:00 pm – 8:00 pm