

NJDAA Executive Board Meeting Minutes 5/20/12

A. Call to Order:

Meeting was called to order at 9:45 AM by President Helene Pizzuta.

President Pizzuta gave greetings to Board members and guests and thanked everyone for their participation at the AS.

Minute Review Committee: Kim McMahon and Judy Zirkle

B. Roll Call:

Present at meeting:

President – Helene Pizzuta

Vice-President –Patricia Steitz

Secretary – Cathy Edwards

Treasurer – Kim McMahon

Financial Secretary – DebraLee Ike

Immediate Past President – Kim McMahon

Monmouth –Ocean DAS – Deborah Scully was appointed representative for the meeting after a **Motion 1** by Sandra Rodier and second by Kim McMahon. Motion passed.

Northern- Lois Dondiego

Southern- Sandy Rodier /alternate

Tri-County – Carol Lang

Cumberland – Judy Zirkle

Committee member – Carolyn Breen

C. President's Correspondence and Report: Helene Pizzuta

1. Sent a congratulatory card to Kate Noble for election to DANB's Board as a practicing DA.

2. Received a call from the Woodbridge Renaissance Hotel inquiring whether we would consider their hotel for our next AS. Debralee Ike stated that the Crowne Plaza in Somerset contacted her with the same request. **Action 1.** All that info plus the info from the Clark Holiday Inn will be forwarded to Judy Zirkle for review.

3. Received an email from Sarah Siroka. She asked Helene to mention that the Health Institute is looking for DA teachers.

4. State officer form must be filed with Central office ASAP. **Action 2** Cathy Edwards will submit the form.

5. President Pizzuta attended the CCC Pinning Ceremony on May 15, 2012 and presented Heather Morrow with a certificate and the \$50.00 President's Award from NJDAA.

E. Financial Secretary: DebraLee Ike.

Membership Report as of April 2012

Active	221
Life	56
Student	125
Totals	402
E-Members	398
Total	800

F. Treasurer's Report: Kim McMahon.

Checking: as of 5/1/12	\$12,666.26
Savings account as of 5/1/12	\$10,883.91
Total	\$23,560.17
Morgan Stanley Account	\$13,786.98

G. Bills to be Presented: Helene Pizzuta presented a \$279.20 bill for Coach bags for AS. Helene was presented with a check for \$300 to purchase 3 Coach bags – 1 for the ADAA meeting for the auction and 2 for the NJDA meeting in June in Long Branch.

H. Council Reports:

Budget and Finance: No Report

Bylaws: Cathy Edwards. The change of the bylaws to eliminate the office of President Elect will be presented at the next AS. It was not possible to vote on the change

this year since Cathy had not heard back from the ADAA bylaws committee member and the members were not notified as required for this year's AS

Legislation: Kim McMahon. NJDAA refunded \$631.02 of the LAP funds to ADAA as requested. There was a discussion concerning the DEP and our radiology license. Kim will investigate the possibility of the State Board of Dentistry's interest in overseeing the radiology section of our license and see if she can get it on the SBD agenda. She will be speaking with Barbara Buono about another meeting to discuss supporting a DA on the State Board of Dentistry.

Membership: Motion 2 by Cathy Edwards with a second by Kim McMahon to fund Judy Zirkle the cost of correspondence to inform Cumberland members of a meeting to see if Cumberland can become an active local again. Sandy Rodier suggested that instead of dissolving the Monmouth Ocean local, perhaps they should merge with Southern. Merging of locals is a much easier process and Southern could use the funds and the membership to promote some educational programs in the center of Southern's area for all members.

Action 3 Cathy Edwards will contact the last officers of Monmouth Ocean. They had contacted Kim McMahon and stated that they have combined all their accounts and the total in their checking account right now is \$7439.40.

Publicity and Public Relations: Pat Steitz. No Report

Publications: Cathy Edwards . **Action 4** Cathy Edwards will send postcards to all members in August noting all Executive Board meetings, the date (April 20, 2013) for the next Annual Session, the date for the next Garden State Expo and for members to view the website.

NJDA Garden State Expo Planning Committee Liaison: Kim McMahon. Garden State Expo meeting is June 22 and 23, 2012 in Long Branch. Cathy Edwards will be setting up and manning the booth. Judy Zirkle and Debbie Scully volunteered to help at the booth. Helene Pizzuta will bring the Coach raffle bags to the meeting. Kim asked the Board if they would be willing to purchase a game from the NJDA for our members to play. Board approved- Kim may make the decision as to what type of game.

Nominating: Patricia Steitz: Sandy Rodier has updated the nominating form. Sandy and Pat will work on together on this committee this year.

Annual Session – Patricia Steitz/Judy Zirkle – Carolyn Breen(past chair) reported that there was a profit of \$2130.75. There was discussion concerning the costs of the AS and the

reason there were only 20 members who attended. Some members mentioned to a Board member that they can get more credits and meals for a lower cost and that was why they were not attending. Committee will see if they can lower the cost for next year. Board members suggested that guests must sign in on a registration form and should have a different type of tag Deborah Scully mentioned that the handouts during the Table Clinics were very helpful. It was suggested that the Educator's Council members should be reminded of this. Sandy Rodier is redoing the AS Agenda form and will include the Pledge of Allegiance, reminder that there is to be no cell phone use during meeting, sponsors and guests will be acknowledged, and will mention copy of last year's AS minutes are available.

Student Table Clinics and Posters - Cheryl Kovacs Sandy Rodier stated that Cheryl was disappointed that there were no essays submitted this year.

Sponsorship- Cheryl Kovacs. Sponsors donated \$1000 to AS. **Action 5** Board directed Secretary Cathy Edwards to send TY letters to the sponsors.

ToothPiks – Carolyn Breen – – Total collected for ToothPiks at AS was \$585.

Member Awards – Lois Dondiego – Five awards were presented at AS. Sandy Rodier suggested that the Vernell Woodul award be reestablished. Board agreed.

Registration – DebraLee Ike – At AS registration numbers must be reported for the minutes. Board members suggested that guests must sign in on a registration form and should have a different type of tag. All students must be pre-registered.

Past President's Council – Kim McMahon/Cathy Edwards – No Report

Auditing – Kim McMahon –An auditing report must be given at AS with a copy to Secretary and President

Educator's Council: Pat Steitz. Chairman Steitz requested her name be listed as chair on the website. **Action 6** Carolyn Breen will contact Dr. K about this. There were six members who attended the Educator's meeting during AS. During that meeting, the members discussed the joint Educator's meeting at the NJDA Garden State Expo and the ADAA AS and the courses that will be offered there. \$500 was presented to Vicky Fedor, President of the NJDHA at the Educator's meeting at the AS. During the Board meeting it was suggested that the Educator's Council members should be reminded that handouts during AS Table Clinics are very helpful. An ongoing radiology issue was presented at AS meeting. All the

schools are having problems dealing with the requirements and forms required by the DEP for our radiology license. An educator suggested that since the testing mechanism for the radiology exam was DANB, if the State Board combined the radiology section with our RDA, there would be no need for a separate exam. The DEP could continue to offer their radiology exam if someone just wanted the radiology license. See Legislation section for other info.

Trustee's Report: Sue Camizzi. No Report

Delegate Coordinator: Sandy Rodier. There will be a delegate's meeting after the September 23, 2012 Executive Board meeting. Sandy requested all delegates email her their address and ADAA membership number now.

NJDA Website: Dr. Kulikowski. Judy Zirkle asked if the board had considered using Facebook as a contact medium. **Action 7** Judy will contact Dr. K. **Action 8** Carolyn will contact Dr. K concerning the possibility of setting up Webinar courses for our members.

I. New Business: Dates for next Executive Board meetings at Centra- State Medical Center (except January teleconference) at 9:30 AM are:

September 23, 2012 including Delegate's meeting

November 18, 2012 - delegate reports die

January 16, 2013 – teleconference

March 10, 2013 – (daylight savings)

May 19, 2013

Motion 3 by Carolyn Breen and second by Debralee Ike to have the NJDAA cover the cost of printing the delegate handbooks. Debralee volunteered to print one, have copies made and send them to the delegates.

Debralee Ike reported that she had sent an email blast to all attendees of the AS and received some positive feedback from members.

Judy Zirkle mentioned that Tara Haines from Cumberland might be interested in becoming active with the NJDAA

Carolyn Breen reported about the ADAA AS in October in San Francisco. NY, NJ and PA and the ADAA will contribute \$250 each toward the President's Reception. Reception will be held from 4-6 PM on Saturday night. Hors d'oevers will be served. Coupons for drinks will be given for those that pre-register. Larry Sepin and past president Claudia Pohl will speak.

Reception will be business dress with a receiving line of the officers. There will be a type of tricky tray at the reception and tickets will be sold all day, but tickets can not placed at the items until the reception. Sandy Rodier suggested that the tickets be sold by the trustees during the caucus.

J. Unfinished Business: Kim McMahon mentioned that she is still unable to access the Morgan Stanley account via the Internet. Cathy Edwards offered to help with getting access.

Valley National bank account signature card has to be signed by President Pizzuta. Cathy Edwards reported that she picked up Northern's financial records from Tracy Marsh and is working on the merger of Northern and Tri-County.

Meeting Adjourned: 12:50 PM

Action 1. President's Correspondence All that info plus the info from the Clark Holiday Inn will be forwarded to Judy Zirkle for review.

Action 2. President's Correspondence Cathy Edwards will submit the form.

Action 3 Membership Cathy Edwards will contact the last officers of Monmouth Ocean.

Action 4 Publications Cathy Edwards will send postcards to all members in August noting all Executive Board meetings, the date (April 20, 2013) for the next Annual Session, the date for the next Garden State Expo and for members to view the website.

Action 5 Annual Session – Sponsorship Board directed Secretary Cathy Edwards to send TY letters to the sponsors.

Action 6 Educator's Council -Carolyn Breen will contact Dr. K about this. Chairman Steitz requested her name be listed as chair on the website.

Action 7 Website Judy Zirkle will contact Dr. K concerning the possibility of using Facebook for contacting members.

Action8 Website Carolyn will contact Dr. K concerning the possibility of setting up Webinar courses for our members.

Submitted 6/19/12 for review. Received review by KM 6/21/12- corrections made.
Received review by JZ 6/24/12 – corrections made. Sent 7/10/12 to Board members.

Cathy Edwards
NJDAAs Secretary